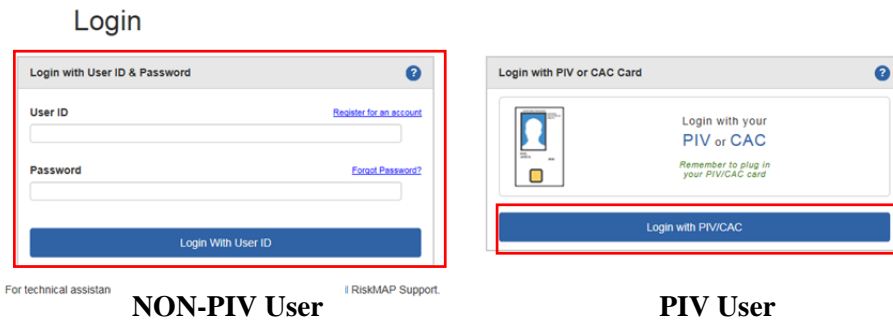


# PIV Login Quick Reference Guide

## Website Login:

1. When logging into the MAT, the following login screen will appear.



- A. PIV Users will be required to select the **“Login with PIV/CAC”** button and will then be prompted to provide their PIN.

### PIV Users can only login with Internet Explorer

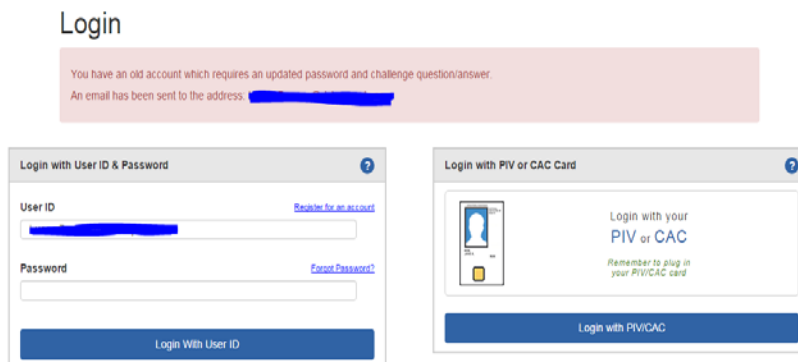
- a. Once the PIV User has provided their PIN, they will be logged into the MAT.
- b. If the PIV User has not inserted their PIV card, they will receive the following message.



- B. Non-PIV Users will login using their current credentials and select **“Login with User ID.”**

Non-PIV Users are required to change their password and set a challenge question and answer. **Users will only be prompted to change their password and set a challenge question the first time they login after PIV Implementation is deployed.**

- a. After users login with their current credentials, users will see the following message.



# PIV Login Quick Reference Guide

- b. Once users have selected the link in their email, they will be redirected to the following screen, where they are required to change their password with the following requirement:
- Eight characters
  - A combination of alphabetic, numeric, and special characters

Once the user has changed their password, select the “Change Password” button.

## Change Password

Use the form below to change your password.

New passwords are required to be a minimum of 8 characters in length.

Account Information

**New Password:**

**Confirm New Password:**

**Change Password** Cancel

- c. Once the user has entered their new password, they will be required to setup a challenge question. Once the user has created their challenge question and answer, select the “Set Question/Answer” button. The user will then be automatically logged into the MAT.

Mitigation Action Tracker Reporting Ideas Flags Welcome

### Set Secret Question

Use the form below to set your secret question/answer.

**Password:**

**Password Question:**

**Password Answer:**

**Set Question/Answer**

For assistance, please send an email to [miphelp@riskmapcds.com](mailto:miphelp@riskmapcds.com).

# PIV Login Quick Reference Guide

## MAT Account Registration:

1. To register for a MAT account as a PIV or NON-PIV user, select “Register for an Account.”

### Login

Login with User ID & Password

User ID [Register for an account](#)

Password [Forgot Password?](#)

Login With User ID

Login with PIV or CAC Card

Login with your PIV or CAC

Remember to plug in your PIV/CAC card

Login with PIV/CAC

2. Once the user selects “Register for an Account,” the following message will appear. Non-PIV Users should select “No” and PIV Users should select “Yes” and continue with the account registration form.

Pre-Registration

Are you registering with a PIV card?

No Yes

3. Once a user is identified as a PIV or NON-PIV User, the “Create a New Account” screen will appear. For PIV Users, the username is prefilled and not editable. Once the user has filled in all the required fields, select “Create Your New Account.”

### Create a New Account

Use the form below to create a new account.

Password must be at least eight characters in length, contain a combination of alphabetic, numeric, and special characters and cannot be the same as the previous 8 passwords. Your e-mail address serves as your user name.

Account Information

First Name:

Username:

Last Name:  [Create Your New Account >](#)

Agency:

Job Title:

City, Town, or County:

State:

**PIV User**

### Create a New Account

Use the form below to create a new account.

Passwords are required to be a minimum of 6 characters in length. Your e-mail address serves as your user name.

Account Information

First Name:

E-mail Address (username):

Last Name:

Password:

Agency:

Confirm Password:  [Create Your New Account >](#)

Job Title:

City, Town, or County:

State:

**NON-PIV User**

**NOTE:** PIV Users can only be associated with **one** “fema.dhs.gov” email address on each application